

**GOVERNMENT ENGINEERING COLLEGE THRISSUR, KERALA**

**Governance Self Review and Development Plan**

Governance Self Review Questions	Grade	Supporting Evidence	Development Plan	Time limit
<b>A PRIMARY ACCOUNTABILITIES</b>				
A1. Has the Governing Body approved the institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term business plans and annual budgets?	2	Vision, Mission and strategic plan are evolved by institute faculty through extensive deliberations. Vision & Mission have been displayed on College website and in Departments, Staff rooms and Class rooms. <b>BoG Meeting held on 18-11-2010</b> Agenda 2: Consider and approve IDP for TEQIP project. Decision 4: The committee discussed the contents of the Institutional Development Proposal (IDP) and approved the proposal. <b>BoG Meeting held on 8-10-2011</b> Agenda 2: Approval of revised IDP	These are discussed in the Governing Body as part of approval of Institutional Development Proposal (IDP) for TEQIP-II project and approval was documented formally as part of the minutes of the meeting. Approved proposal submitted for RUSA.	July 2015
A2. Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial and operational controls, risk management, clear procedures for managing physical and human resources.?)	1	TEQIP – II Finance Committee meetings are held many times a year to review financial aspects of the Project. Report of Finance committee is presented to the BoG for approval. <b>BoG Meeting held on 16-08-2014</b> Agenda 8: Presentation of Finance Report <b>BoG Meeting held on 29-11-2014</b> Agenda 8: Presentation of Finance Report <b>BoG Meeting held on 07-03-2015</b> Agenda 8: Presentation of Finance Report	Existing procedures will be followed also; Governing body will evaluate the performance of the procurement, construction and maintenance cell of the institution.	



A3	Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?	2	Institution has a benchmarking process on the basis of rankings of the incoming students. i.e. meritorious students preferring engineering colleges in the region and also with the number of toppers in University. However, deliberations in BoG on this data were not formally recorded. Institution has completed three cycles of accreditation with NBA and ISO certified since 2012	Academic report presented in BOG.	
A4	Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?	3	Formal arrangement for monitoring does not exist, however his performance is reviewed in an informal way when he presents progress report in the BoG. Annual activity report presented to DTE	Performance evaluation system similar to student evolution will be implemented	July 2015
<b>B</b>	<b>OPENESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODY</b>				
B1	Does the Governing Body publish annual report on institutional performance	1	Annual report is presented and discussed in the BoG	Existing practice will be sustained	
B2	Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body	3	No, register of interest is not maintained	Institution will take steps to maintain the register of interests	August 2015



B3	Is the Governing Body conducted in an open manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance management?	1	Governing body is conducted in an open manner and the minutes are published in the College Web site.	Existing practice will be sustained
<b>C KEY ATTRIBUTES OF GOVERNING BODIES</b>				
C1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently, and ensure the confidence of its stakeholders and constituents?	1	Governing body has been constituted as per the guidelines of statutory and regulating bodies (primarily UGC guidelines).	Existing practice will be sustained
C2	Are the recruitment processes and procedures for governing body members rigorous and transparent? Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives	1	<ul style="list-style-type: none"> <li>Nominations are decided by the BoG based upon the merit and competencies in a transparent manner.</li> <li>Members are actively involved in furtherance of institutional objectives</li> </ul> <b>BoG Meeting held on 14-05-2012</b> Agenda 2: Approval of new BoG. Agenda 3: Reconstitution of various Committees <b>BoG Meeting held on 04-06-2013</b> Agenda 9: Proposal for inclusion of BoG members due to vacancies caused by super annuation.	Existing practice will be sustained





C3	Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	1	Governing body constituted as per UGC guidelines which states the individual responsibilities of Governing body members.	Existing practice will be sustained	
C4	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively?	1	<ul style="list-style-type: none"> <li>• Yes</li> <li>Last 4 BoG Meetings were held on               <ul style="list-style-type: none"> <li>• 07-03-2015</li> <li>• 29-11-2014</li> <li>• 16-08-2014</li> <li>• 26-04-2014</li> </ul> </li> </ul>	Existing practice will be sustained	
<b>D EFFECTIVENESS &amp; PERFORMANCE REVIEW OF GOVERNING BODIES</b>					
D1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long term strategic objectives and its short term indicators of performance/success ?	2	Performance auditor evaluates the functioning of BOG	The institution will develop a system for performance valuation.	November 2015
D2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary	1	Governing body members attended good governance workshop organized by SPFU, Kerala	Existing practice will be sustained	



**E REGULATORY COMPLIENCE**

E1	Does the Governing Body ensure regulatory compliance and, subject to this, take all	1	<ul style="list-style-type: none"> <li>The Governing Body ensures that the institution complies with all statutory regulations of AICTE, MHRD, State Government and University.</li> <li>Admissions purely based on merit</li> </ul>	Existing practice will be sustained
E2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions	1	<ul style="list-style-type: none"> <li>Admissions purely based on merit</li> </ul>	The institution is not for profit making
E3	Have there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation	1	<p>Mandatory disclosure is sent to AICTE and published on website. Admissions are as per the Govt./ University Rules and Regulations. The Institution has applied to NBA for the accreditation of eligible UG programs</p>	<p>Current practice will be sustained ISO certification from October 2012 to September 2015</p>



  
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