

**MINUTES OF 18<sup>th</sup> BOARD OF GOVERNORS MEETING HELD  
ON 13.01.2017 AT 10.00 AM  
IN THE CONFERENCE HALL, CHEMICAL ENGG. DEPT. GEC, THRISSUR**

**Agenda**

1. Confirm the Minutes of 17<sup>th</sup> Meeting of the Board of Governors on 24.09.2016
2. Review the actions taken report on the decisions in the 17<sup>th</sup> Meeting of the Board of Governors.
3. Financial assistance to Dr. Viswanath C Narayanan for the international travel under ITSS.
4. Presentation of research papers in international/national conferences in India
5. External training programmes & in house Short Term Training Programmes conducted
6. III Cell activities conducted and action plan
7. Remedial/bridge classes conducted
8. Reallocation of funds under TEQIP-II.
9. Accreditation of UG courses – NBA Visit on 3<sup>rd</sup>-5<sup>th</sup> February 2017
10. Distribution of appreciation letters for remarkable achievements by faculty/staff/students
11. Presentation of Activity Reports by Nodal Officers
  - i.* Procurement & Civil Works.
  - ii.* Academics
  - iii.* Training.
  - iv.* III Cell
  - v.* Equity Assurance Programme (EAP) and Finishing school
  - vi.* Finance
12. Presentation by Head of Department of Computer Science & Engineering
13. Any other item permitted by the chair

**Members Present**

1. Dr. M. Chidambaram, Professor, IIT, Madras (Chairman)
2. Dr. Satish Vasu Kailas, Professor, IISc, Bangalore
3. Dr. A. Sukesh Kumar, Mentor, GEC, Thrissur (Invitee)
4. Dr. K.R.S. Krishnan, Senior Vice President, HLL Life Care Ltd., Thiruvananthapuram
5. Dr. S. Jayakumar, Director SPFU representing the Director of Technical Education
6. Dr. K. P. Indiradevi, Principal, GEC, Thrissur.
7. Dr. Sajikumar N., Professor, Department of Civil Engineering.
8. Dr. Nandakumar M., Professor, Department of Electrical and Electronics Engineering.

Sri. Prasad K Panicker, Executive Director, BPCL, Kochi, Sri. James Joseph, Joint Secretary to Government, Finance Department., Sri. Angelose G., Joint Secretary to Government, Higher Education Department and Dr. K. Vijayakumar, Director of Technical Education has informed their inability to attend the meeting due to preoccupations.

The Principal welcomed all members and Prof. M. Chidambaram, Chairman BoG, presided over the meeting.

**Following decisions were taken at the meeting.**

**1. Confirmation of the Minutes of the 17<sup>th</sup> meeting of Board of Governors**

The draft minutes of the previous meeting held on 24.09.2016 was circulated to all members and comments and suggestions were invited. Since there were no changes suggested by any member, it was confirmed.

**2. Report on the action taken on the decisions in the 17<sup>th</sup> meeting of Board of Governors**

Reviewed the actions taken on the decisions in the 17<sup>th</sup> meeting of the Board of Governors and the following suggestions are noted for further actions.

<b>Agenda Item No: 2- ATR (Action Taken Report) on the decisions in the 17<sup>th</sup> BoG.</b>				
<b>No.</b>	<b>Decision Item</b>	<b>Action Taken</b>	<b>Observation/ Suggestion/ Action by BoG</b>	<b>Action by</b>
<b>1</b>	Academic support to weak students	Collected the list of peer group leaders and certificates are to be distributed in the 18 <sup>th</sup> BoG Meeting.	Certificates distributed by chairman to the peer group leaders identified by HoDs	-
<b>2</b>	NBA Accreditation	NBA directed to take the prequalification for the already applied courses and sent the compliance formats.	Since nomenclature of some PG programmes are to be rectified at AICTE Office, Prequalification cannot be proceeded with.	-
<b>3</b>	New package under Civil Works	'Cabin Fix Work' is in progress and expected to be completed by 23/01/2017	Noted	-
<b>4</b>	Enhancement of Assistantship to PhD Students under TEQIP-II	Communicated to SPFU.	Noted	-
<b>5</b>	International travel under ITSS	The proposal has been sent to SPFU.	Noted.	-

**3. Financial assistance to Dr. Viswanath C Narayanan for the international travel under ITSS.**

Decided to defer taking any decision on reimbursement of expenses incurred for international travel under ITSS in this meeting and take a final decision based on advice to be obtained in writing from NPIU to a letter dated 27.12.2016 addressed to it by the chairman. However as per current allocation, funds are unavailable under this head to meet this expenditure.

#### 4. Presentation of research papers in international/national conferences in India

Bog gave ratification to the following two faculty members who had attended & presented their papers in the international conferences within india.

Sl. No.	Name & Designation	Dept.	Paper Title	Date	Conference	Amount in Rs.
1	Uma Syamkumar, Asst. Professor	EEE	A single stage smoothing filter for the speed estimation of induction motor	25 <sup>th</sup> – 27 <sup>th</sup> November 2016	7 <sup>th</sup> Power India International Conference, PIICON 2016 at Govt. Engineering College, Bikaner, Rajasthan.	39000/-
2	Sminesh C.N., Assoc. Professor	CSE	Flow Monitoring Scheme for reducing congestion and packet loss in software defined networks	6 <sup>th</sup> - 7 <sup>th</sup> January 2017	International Conference on Advanced Computing and Communication Systems-ICACCS 2017 at Sri Eshwar College of Engineering , Coimbatore	8000/-

#### 5. External training programmes & in house Short Term Training Programmes conducted

a) BoG gave ratification to the following faculty members who had attended external training programmes with the consent letter from Chairman.

No.	Name & Designation	Dept	Organized by	Venue	Days	During	Course fee	TA/DA	Total
1	Mr. Sivan.P.P Asst. Professor	CE	Power Industry Familiarization Program	PETRAC, KSEB Moolamattom	3	22-24 November 2016	13800	4800	18600
2	Mr.K.P.Varghese 1 <sup>st</sup> Grade Instructor	CE		RIT Kottayam			13800	4800	18600
3	Dr. K.P.Indiradevi Principal	Office	Managerial Excellence	IIM Kolkatta	3	8-10 December 2016	51750	26649	78399
4	Mr. Shibu.K.P Sr. Trade Instructor	EEE	Modeling & Simulation Tools	GEC Kannur	5	21-25 November 2016	Nil	6341	6341
5	Mr. Sunny K. V. Trade Instructor	CE	Power Industry Familiarization	PETRAC, KSEB Moolamattom	3	22-24 November 2016	15000	1188	16188
<b>Total Expenditure</b>									<b>138128</b>

- b) BoG ratified the following Short Term Training Programmes conducted with the consent letter from Chairman.

<b>Name &amp; Designation of coordinator</b>	<b>Title of programme</b>	<b>During</b>	<b>Expenditure Amount</b>
Mr. Muhammed Haneefa Senior Superintendent Office	SPARK and DDFS	19 November 2016	15869
	Office Administration	3 December 2016	10496

#### 6. III Cell activities conducted and action plan

BoG ratified the two executive talks conducted under III Cell, as those programmes were not included in the plan approved in the last BoG meeting.

1. Experts talk on Information Risk Management delivered by Mr. Rajeevan K K, GM, Reliance Industries Ltd, Mumbai on 26/10/2016, organized by Job Chunkath, Asst. Professor in ECE department. The expenditure for the programme is Rs 840/-.
2. Experts talk delivered by Mr. Shine C Chinannan, Managing Director of Shine constructions on 06/10/2016, Organized by Prof. Anil Kumar Assoc Prof, CE department. The expenditure amount is Rs. 4900/-.

Also BoG approved the III Cell activities planned during January/February 2017 as given below.

<b>Sl No</b>	<b>Name of Resource Person</b>	<b>Proposed Date</b>	<b>Expenditure</b>	<b>Department</b>
1	Mr. Krishna Kumar Rao, Scientist E, CDAC, TVM	20/01/2017	6000	ECE
2	Er. A Ramesh, Asst Ex Engg., KSEB	20/01/2017	5000	EEE
3	Er. Mini M M, Deputy Electrical Inspector, Electrical Inspectorate, Thrissur	27/01/2017	5000	EEE
4	Er. Tijo Thomas, Sr. Manager, M/s Entuple Technologies, Bangalore	30/01/2017	20000	EEE
5	Mr. K Dinesh, Asst Executive Engg, Thrissur Substation Viyyur KSEB	31/01/2017	8000	ME
6	Mr. Surendran, Manager SIFL, Thrissur	24/01/2017	8000	ME
7	Mr. Harinath V, Manager BPCL, KR	19/01/2017	10000	CHE
8	Dr. Jaison, Research Div, Sud-Chemie Ltd, Edayar Alwaye	Feb 2017	10000	CHE
9	Mr. Abdul Habid Research Head, Saint Gobain Bangalore	Feb 2017	20000	CHE
		<b>Total</b>	<b>Rs. 92,000/-</b>	

## 7. Remedial/bridge classes conducted

BoG ratified the remedial classes taken during December 2016 as it was not included in the last BoG meeting.

Name of Faculty	Branch	Sem	Subject	Hrs	Amount	Students Attended
Jerin James	Electrical & Electronics	S1	Introduction to Electrical Engineering	5	3000	25
Jerin James	Electrical & Electronics	S1	Basic Electronics	4	2400	20
Sanishkumar T.G.	Electrical & Electronics	S3	Circuits & Networks	10	8400	34
Mini V	Electrical & Electronics	S3	Computer Programming	5	3000	11
Lalgy Gopi	Electrical & Electronics	S3	Analog Electronics	10	6000	13
Rathi K	Electrical & Electronics	S5	Power Electronics	2	1200	12
Subadhra	Electrical & Electronics	S7	Power System Analysis	2	1200	14
Vinod P Raphael	Chemistry	S3	Chemistry Process Engg.	3	1800	18
			<b>Total</b>	<b>77</b>	<b>48600</b>	<b>177</b>

## 8. Reallocation of funds under TEQIP-II.

The funds under TEQIP-II were reallocated as per the table given below to meet 100% of expenditure and BoG approved the same.

Sl. No	Activity of Expenditure	Total Budget Provision out of Rs. 1000 Lakh	Budget reallocated in the last BoG	Budget reallocated in this meeting on 13.01.2017
1	Improvement in teaching, training and learning facilities – Procurement	550	555	554.76
2	Assistantship for increased enrolment in existing and new PG	100	108	107.56
3	Enhancement of R&D and Institutional Consultancy activities	20	80	81.63
4	Faculty and Staff Development (FSD)	100	120	121.23
5	Enhanced Interaction with Industry	40	10	9.8
6	Institutional Management Capacity Enhancement	30	24	23.71
7	Academic Reforms	20	46	44.23
8	Academic Support for weak students	40	18	17.23
9	Incremental Operating Cost	100	52	54.23
	<b>Total</b>	<b>1000</b>	<b>1013</b>	<b>1014.38</b>

## 9. Accreditation of UG courses – NBA Visit on 3<sup>rd</sup>-5<sup>th</sup> February 2017

Principal reported that NBA Visit scheduled on 3<sup>rd</sup>-5<sup>th</sup> February 2017 for the Accreditation of 5 UG courses and also made a presentation, which is to be submitted before NBA expert team at the time of their visit. BoG had given suggestions/updates to be effected before the final presentation.

## 10. Distribution of appreciation letters for remarkable achievements by faculty/staff/students

All certificates has been distributed by the chairman to the faculty members, staff and students

## 11. Presentation of Activity Reports by Nodal Officers

All the Nodal officers of the following committees under TEQIP-II, presented their reports

- i.* Procurement & Civil Works.
- ii.* Academics
- iii.* Training.
- iv.* III Cell
- v.* Equity Assurance Programme (EAP) and Finishing school
- vi.* Finance

### ***BoG had given the following suggestions***

- Make the remedial classes more effective by encouraging maximum participation from eligible students and also directed to make this activity as a formalized one.
- Directed to produce details of improvement in 2<sup>nd</sup> internals, after the conduct of remedial classes to weaker students identified based on the result of 1<sup>st</sup> internals.
- Also directed to produce supporting documents for the remedial coaching given by the students.
- Also directed to furnish the no of students passed within the four year period without any arrears
- Collect the list of core companies and IT companies offering placement separately and the no of students getting placed in each department in these sectors.

## 12. Presentation by Head of Department of Computer Science & Engineering

Mr. Sminesh C.N., Associate Professor & Head of Department of Computer Science & Engineering presented their achievements under TEQIP-II and the overall achievements of the department.

## 13. Any other item permitted by the chair

- ***ITSS Proposal received from Dr. K.K. Ramachandran, Assoc. Professor in ME dept. –*** BoG decided to defer the application and directed to place in the next BoG meeting after the scrutiny and screening of the proposal.
- ***Submission received from Ali M.A. for Reimbursement of expenses incurred for attending the One day workshop by Nodal Officers & Asst. Nodal Officers of UBA (Unnath Bharath Abhiyan) –*** It is decided to defer the submission as the reimbursement is not possible from TEQIP Fund, as per the norms of TEQIP-II.
- ***Reimbursement of tuition fee to the following faculty members who were undergoing PhD programme at Karunya University(which is a deemed University).***
  - I. Mr. Sminesh C N, Assoc. Professor in CSE dept.
  - II. Mr. Sivan P. P., Assistant. Professor. in CE dept.-BoG decided to ask clarification from SPFU & DTE.