

Minutes of the Third Meeting of the "Board of Governors" held on 14/05/2012 at 11 a.m in the Conference Hall

Agenda

- 1 ✓ Passing of the minutes of Second Board of Governors Meeting held on 08/10/2011
- a Action Taken Reports
- 2 Approval of new BOG as per G.O (Dt) No: 733/2012/H.Edn dated 10/04/2012
- 3 Reconstitution of Various Committees - for Approval
- 4 Approval of Revised Procurement Plan
- 5 ✓ Presentation of Activity Report by Nodal Officer for Finance
- 6 ✓ Approval for Training Plan and Selection Criteria for the first half of 2012-13
- 7 ✓ Presentation of Activity Report by Nodal Officer (Academic)
- 8 ✓ Any other item with the permission of Chair

Members Present

- 1 Prof. M. Chidambaram, IIT Madras Chennai M. Chidambaram
- 2 Dr. Sathish Vasu Kailas, IISC Bangalore Sathish Kailas
- 3 Sri. Nandakumar. E (Dt) BPCL, Kochi Nandakumar.
14/05/2012
- 4) Sri. K. Sugunan, Addition Secretary, Finance Absent
- 5 Sri. M. Sheriff, Joint Secretary Higher Education Absent
- 6 K. Narayanan, Director, SPFU as deputied by K. Narayanan
Dr. J. Latha, Director of Technical Education
- 7 Prof. P. A. Mercy P. A. Mercy
- 8 Dr. B. Lakshmi Sutti Anna Lakshmi Sutti Anna
- 9

Sri. K. Sugunan, Additional Secretary, Finance and Sri. M. Sheriff, Joint-Secretary, Higher Education have informed their inability to attend the meeting due to some pre occupations.

Prof. M. Chidambaram, IIT Madras (Chairman BOCI) presided over the meeting.

Following decisions were taken.

3.1. To receive the minutes of the Second meeting of Board of Governance held on 18/10/12.

The minutes were circulated among the members. A correction in item 2.1 regarding the negotiated purchase was emended and decided to follow IEDIP norms where negotiations were not allowed.

The BOCI Approved the minutes with this correction.

3.2 To receive action taken report based on decisions of 2nd meeting of BOCI. The Action taken report was presented by Dr. K. Vijayakumar, Principal and Secretary.

The Board approved the report.

3.3. To report the changes in the constitution of BOCI vide GO no. 733/2012/H.Edn. dated 10/11/2012.

Govt. of Kerala has appointed Prof. M. Chidambaram, Professor, Chemical Engg., IIT Madras as Chairman in place of Prof. K. Prasada Rao, who had informed of unavailability due to personal reasons. Also Dr. Sathish Vasu Kailas, Professor, Mechanical Engg., IISc Bangalore is nominated as member (Educationalist-) in place of Prof. M. Chidambaram, Prof. IIT Madras who has taken over as

chairman.

3.4 Proposal for nomination of institutional nominees to BoM vide CO (RT) No: 733/2012/H. Edn. dated 10/04/2012.

Principal has made proposal to nominate Prof. Mary. C. Kurian, Professor in Production Engineering in place of Dr. Z. A. Zoya who got transferred. The Board approved the proposal.

3.5. Proposal for reconstitution of various committees in response to transfer/ Superannuation of Committee members.

Following changes were effected in various committees (List attached)

Board suggested nominating ex-officio member by designation so that replacement is automatic as far as possible. Decided to take this into effect while reconstituting the committee

3.6. To consider and approve the creation of posts for smooth functioning of TREDIP office.

In the second meeting BoM examined and approved the proposal for creation of the following posts submitted by the Principal in detail and decided to move Government for creation of posts.

Sl No:	Post	Consolidated pay per month (Rs)
1.	Administrative officer	25,000.00
2.	Office Assistant	10,000.00
3.	Expenditure per year	4,20,000.00

S PFU at its meeting held on 2/03/12 gave permission to appoint one clerical cum Accountant and one Data Entry Operator on daily wages. According to this Ms Saritha Venugopal

1. Upload the power point presentation of the course material in the college web site for the benefit of the students.
2. While organising Institutional Training Programs to the students give emphasize for learning of Science through Engineering and Engineering through Science.
3. Before implementing Academic Autonomy, Faculty members are to be trained by visiting the Institutions which are already having autonomy.
- A. Upload IQIP activities in the web portal of UEC Thrissur.
5. Arrange training programs for students in soft skill development, C++, Languages Science related topics etc.

Annexure - 3 approved.

3.10. To consider the Training plan for the year 2012-13 and specific training plan for the period June to August 2012.

Prof. K. R. Saseendran, Nodal Officer for Training presented the Training Plan for the year 2012-13 (Annexure - 4)

Also a list of faculty members applied for Training Programme for the period June to Aug 2012 is presented for approval by BoC (Annexure - 5)

BoC approved the plan with the direction to faculty members to present report to Principal on completion of training.

Training plan approved.

M. Uthappa

